



# THE VILLAGE GREEN

## *Lewis Event Hall*

5800 Square Feet of Sophisticated, Mountain Elegance  
in the Heart of Cashiers, North Carolina



160 Frank Allen Road | Cashiers | NC, 28717

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[www.VillageGreenEvents.com](http://www.VillageGreenEvents.com)

# *Welcome to Elegance in Nature*



The Village Green is a spectacular 13-acre, nonprofit park system in beautiful Cashiers, NC.

Within the heart of the park, lies the Common's Event Hall.

The Lewis Event Hall is surrounded by the year-round beauty of the Blue Ridge Mountains and wrapped in an unparalleled natural setting.

30-foot timber-frame cathedral ceilings, three private dressing/meeting rooms, a full catering kitchen, and a beautiful central fireplace all combine to create a sophisticated and elegant, yet natural venue for any event hostess or host.



# The Space



The Commons Event Hall is a 5800 sq. ft., indoor venue, surrounded by 13+ acres of gardens, trails, and treasures, with access to our covered Pavillion, covered stage, as well as a 1-acre flat lawn.

*"Having our wedding at The Village Green's Common' Event Hall was the best decision we made for our wedding. It was magical, classic, and natural all at the same time!"*

*~ Kaitlyn Moss-Villareal*

# The Main Hall



## SPACE & ROOM SIZE

The Lewis Event Hall is an open and inviting space that is incredibly versatile.

The Hall can be transformed into whatever your heart desires. Whether that be a winter wonderland or kept in a more rustic state by playing off the natural light, cedar beams, and classic color palette.

The Hall itself can easily accommodate fifteen 60-inch round tables with room for drinks and dancing.

The Hall also has a large stage where the Sweetheart Table can be located, a six-piece band can play, or the space can be decorated for an indoor photo opportunity!

## SUITABLE EVENTS

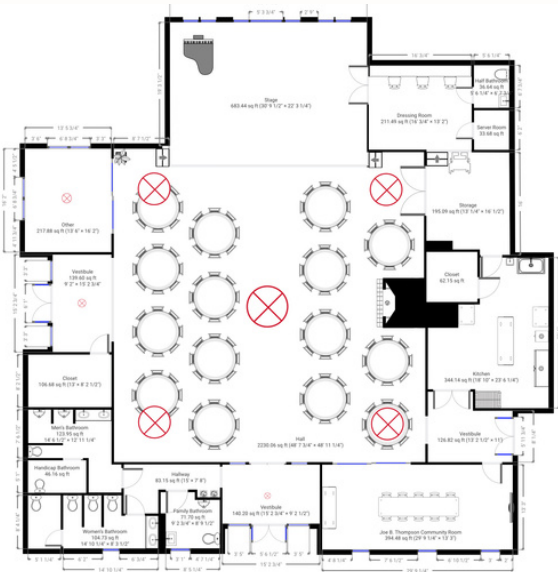
The Lewis Event Hall is a wonderful venue for any and all special occasions.

The space has held rehearsal dinners for 50 guests all the way to an opulent wedding for 150 guests.

With a beautiful and neutral blank canvas, the stage is literally yours to set.

## CAPACITY

Main Hall - 120-150 Seated Guests  
Joe B. Thompson Room - 25 Guests  
The Dore Green Room - 15 Guests  
Outdoor Courtyard - 500 Guests





# Lewis Event Hall

## Amenities

### PRIVATE DRESSING ROOM



To the right of the Main Stage in The Lewis Hall, there is a private dressing room with three vanity mirrors, with individual seating.

There is also a private bathroom in this dressing room, and additional seating for friends and family to lounge while you prepare for your special day!

### JOE B. THOMPSON ROOM THE GROOM'S PARLOR

Located on the main floor of The Hall is the Joe B. Thompson room or the "Groom's Parlor".

This private room can accommodate 25 guests and is the perfect space for groomsmen to get ready for the big day.

With a 60-inch tv, ESPN, and close access to the catering kitchen and a private ext onto the grounds.



### THE DORE GREEN ROOM



The Dore Green room is the third private and separate space included in your Lewis Event Hall Rental.

This room has been transformed into a lounge, a dessert bar, as well as a separate space to receive gifts and sign the guest book.

Make this room special with your own personal touch.

# Wedding Package

## PRICING & INFO

### Standard Package

\$7500

### Night-Before Add-On

\$2500 | Access 2-9pm

\*Planner must be present

### Availability

Limit of 1 wedding per month

No weddings in July or August

### Max Capacity

150 Guests

## MID-WEEK DISCOUNT

SUNDAY - THURSDAY  
15% OFF BOOKING PRICE

## RESIDENT DISCOUNT

15% OFF VENUE RENTAL PRICE FOR  
FULL-TIME RESIDENTS OF  
JACKSON, MACON, OR  
TRANSYLVANIA COUNTIES.

*\*OFFERS CANNOT BE COMBINED*

# Included With The Venue

## OUTDOOR AREAS TO EXTEND YOUR EVENT ACTIVITIES

Venue rental includes full use of two garden courtyards, The Common's Outdoor Pavillion, and the 2-acre Common's Lawn.

## DAY-OF-EVENT VENUE COORDINATION

Avail Weddings is your Venue Liaison on your big day!

Avail and their team will ensure that your day at The Village Green goes off without a hitch!

Avail's services for your event include Day-of venue coordination with your approved event planner, ensuring facilities and amenities are functioning properly, and coordinating with your planner and our AV team.

*Avail Weddings Team*

## INCLUDED FURNISHINGS

- 20 - 60-Inch Round Tables
- 200 Modern, white cushioned chairs
- 10 6-ft rectangle tables
- Indoor gas fireplace
- Customizable wedding arbor
- Catering Prep Kitchen
- Fire Pit\*
- Indoor and Outdoor Restrooms
- Photo locations in surrounding park
- 150 black fold-out cushioned outdoor chairs
- Event Hall
- Bridal Dressing Room with private restrooms
- Groom's Parlor
- Dore Green Room
- Courtyards, Outdoor Pavillion & Lawn
- Large Indoor Stage
- On-Site Parking
- Venue Coordinator

# *Terms & Conditions*

## **WEDDING/EVENT PLANNER REQUIRED**

The Village Green does require that you hire one of The Village Green-approved Event Planners. All weddings must use an approved planner/coordinator. Failure to notify The Village Green of your Event Planner within 60 days of your event may result in the termination of your event and a forfeit of all monies received, including the security deposit. If the planner/coordinator is not present on the day of the event or any requested dates leading up to the event for set-up, or break-down of the venue client forfeits all monies, full security deposit, and will receive a fee of \$1,500.

## **APPROVED VENDORS**

The Village Green has approved vendors - Please contact [PrivateEvents@CashiersGreen.com](mailto:PrivateEvents@CashiersGreen.com) for more information about all of our approved vendors and how to connect with them to create your dream event!

## **ALCOHOL POLICIES**

North Carolina law requires that permits be required for any consumption of alcohol on private event premises, other than a private home. BYOB is strictly prohibited in the state of North Carolina.

If your party is planning to have beer, wine, or liquor at your event you will need to work with a caterer to create your perfect beverage menu. If your caterer has their Mixed-Beverage-License they will be able to serve any combination of beer, wine and liquor at your event. Otherwise, you and your Planner will need to apply for a Special One Day Event Permit, which must be acquired 30-days prior to your event.

## **HOURS OF OPERATION**

Day and Times of Rental: The Client is permitted use of the Venue for the Event only, beginning at 9:00 a.m. and ending at 11:00 p.m. the day of the Event.

The Client shall have further access to The Venue until 11:59 p.m. the day of the event for purposes of returning the Venue to The Village Green in the condition in which it was received by the Client. A one-hour rehearsal is available for all wedding events, subject to the venue's availability.

## **PAYMENT SCHEDULE**

An application for use, signed agreement, nonrefundable 50% payment of the rental fee (which is absorbed into the total cost of your Event), a cleaning fee of \$300 per day of event usage, and a refundable security deposit of \$1500 are required to reserve the requested date(s) for The Event.

The security deposit is retained and returned when the terms of this agreement have been met and the venue is found in excellent condition. Returned checks will incur a \$300 fee. The remaining 50% of the rental fee must be paid 30 days prior to the Event date.

# *Frequently Asked Questions*

## **WHAT TIME DOES THE VENUE CLOSE?**

Events must end by 11pm and clients have until 11:59pm to breakdown/clean up and return the venue to its original condition.

## **ARE THERE LODGING OPTIONS NEARBY?**

Cashiers and the surrounding areas offer plenty of lodging options including hotels, inns, Airbnb/VRBO options, etc.

## **DOES THE VENUE HAVE WIFI?**

Yes! The venue has password protected internet access available.

## **CAN I HOST A DINNER THE NIGHT BEFORE MY WEDDING?**

Yes, if you choose to add our Night-Before Add-On, you will have access to the venue from 2-9pm the night before your wedding. This time may be used to decorate, host a dinner, and/or set up for the wedding day in advance. Your wedding planner/coordinator must be on site for this portion of the event, and all approved vendor requirements remain the same.

## **IS THE VENUE WHEELCHAIR ACCESSIBLE?**

The venue is wheelchair accessible! We are equipped with a wheelchair lift to accommodate wedding party members that need this accessibility to access the bride's getting ready suite.

## **DO YOU PROVIDE LINENS AND/OR DINNERWARE?**

The venue does not provide these items. Linens, dinnerware, and a wide variety of event related items are available for reasonable rental rates from a local rental company.

## **CAN I DROP IN TO TOUR THE EVENT HALL TODAY?**

While we love meeting with new couples and hearing all about their wedding plans, we are only able to accommodate tours by appointment. We request a 7-day advance notice for tours.

## **CAN I EXCEED THE LISTED CAPACITY?**

Our goal is to provide the best possible experience for you and your guests during your event. Therefore, we are unable to accommodate groups larger than the listed capacity of 150 in the Lewis Event Hall.

## **CAN I USE THE HOUSE SOUND SYSTEM?**

The house sound system may only be operated by the venue's AV team. In order to use this system, the AV team must be contracted for the event.

## **DOES THE KITCHEN INCLUDE OVENS?**

No. Our commercial prep kitchen includes a refrigerator, ice machine, food warming unit, large stainless steel prep table, and sinks.

## **HOW DO I RESERVE MY DATE?**

To move forward with booking Lewis Event Hall for your event, please email [hello@availweddings](mailto:hello@availweddings) to confirm availability and request a contract.



# *We Hope to See You Soon!*

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**Contact Us!**

**Venue Coordination Team**

**[Hello@AvailWeddings.com](mailto:Hello@AvailWeddings.com)**

**[www.VillageGreenCashiersNC.com/Weddings/](http://www.VillageGreenCashiersNC.com/Weddings/)**

Pricing and Terms & Conditions are subject to change at Venue's Discretion